

## Enquiry notification of proposed connection application (excluding distribution loads & 30 - 150 kVA inverter connected systems)

Please submit this form to [network.access@westernpower.com.au](mailto:network.access@westernpower.com.au)

We will contact you within 2 business days of receiving this form to arrange a time to meet and discuss your enquiry.

<b>Details</b>	<b>Customer (applicant)</b>	<b>Consultant/Agent (if different)</b>
Contact name	_____	_____
Company name	_____	_____
Company ABN	_____	_____
Street Address	_____	_____
Suburb/town, state & post code	_____	_____
Telephone	_____	_____
Email	_____	_____
Invoice (for payment) to be sent:	<input type="checkbox"/>	<input type="checkbox"/>

### Proposed connection to the Western Power network

Site address	_____
Suburb/town, state & post code	_____
Existing meter number / NMI (if known)	_____
Retailer	_____
Required in service date	_____

#### Generation Connection

Existing generation capacity \_\_\_\_\_ kW *Declared Sent Out Capacity (DSOC)*

Installed Capacity \_\_\_\_\_ kW

*Additional details* \_\_\_\_\_

New / additional generation capacity \_\_\_\_\_ kW *Declared Sent Out Capacity (DSOC)*

Installed Capacity \_\_\_\_\_ kW

*Additional details* \_\_\_\_\_

#### Load Connection

Existing load capacity \_\_\_\_\_ kW *Contract Maximum Demand (CMD)*

*Additional details* \_\_\_\_\_

New / additional load capacity \_\_\_\_\_ kW *Contract Maximum Demand (CMD)*

*Additional details* \_\_\_\_\_

Bidirectional (Generation & Load)

Details as above

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Western Power invites you to elect how we can assist you to prepare your Connection Application. The two main options available to you are as follows:

1. request to proceed with a High Level Desktop Enquiry; or
2. request to proceed with a Detailed Enquiry Assessment.

To initiate your request, simply complete and return to us the Customer Acceptance below and advise your preferred option. Please refer to Appendix A for further information regarding the Detailed Enquiry Assessment.

Under clause 18 of the Applications and Queuing Policy, I am seeking to proceed with a:  
(please select only one box – cross or tick your selection).

**High Level Desktop Enquiry**  
(Enquiry Fee of \$3,500 + GST)

Western Power will issue an Enquiry Response Letter within 20 business days of receiving the Enquiry Fee. This will provide:

- i. a description of the information required for a complete application, and the results of any assessment that Western Power may have carried out to indicate the extent of any spare capacity available to provide covered services;
- ii. the existence of any competing applications; and
- iii. any constraints known to Western Power on the ability of the network to provide the capacity proposed as contracted capacity in the applicant's Connection Application.

**Detailed Enquiry Assessment**  
(Enquiry Fee of \$3,500 + GST and additional costs will apply – an Enquiry Assessment Proposal will be prepared that provides details of these costs)

Subject to Western Power first receiving the Enquiry Fee and the execution of the applicable Enquiry Processing Contract, Western Power will issue the Enquiry Assessment Report and Enquiry Response Letter to you within 20 business days of the completing the assessment work.

The Enquiry Response Letter will provide:

- i. a description of the information required for a complete application, and the results of any assessment that Western Power may have carried out to indicate the extent of any spare capacity available to provide covered services;
- ii. the existence of any competing applications; and
- iii. any constraints known to Western Power on the ability of the network to provide the capacity proposed as contracted capacity in the Connection Application by the applicant.

In addition to the above Enquiry Response Letter, an Enquiry Assessment Report will be provided:

- a. identifying network options for meeting the requirements of the proposed connection described in your enquiry, including modifications to the network required to facilitate the connection; and
- b. outlining a high level scope of work and cost estimate for each identified option, including the equipment and/or structures required to modify the network to meet the requirements of the proposed connection described in your enquiry.

If there are specific connection issues you wish Western Power to address in the Enquiry Assessment please detail these below:

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### Appendix A: Terms and Conditions of the Detailed Enquiry Assessment

Before commencing a Detailed Enquiry Assessment for you, we will prepare an Enquiry Processing Contract (EPC), which will need to be agreed and executed before any assessment commences. The EPC will detail the estimated costs associated with undertaking the Detailed Enquiry Assessment. These costs are in addition to the Enquiry Fee.

#### Additional analysis available to you

During the Enquiry process you may also request that we undertake for you a Preliminary Assessment (which contains additional information to that provided in the Detailed Enquiry Assessment), system studies, or other work necessary to assist you in preparing your application. These additional pieces of work are not normally required at the Enquiry Stage, but are available to be undertaken should you require them to assist you in preparing your application. Any such additional work will be included in the EPC referred to above.

#### (1) Fees

In order for us to process your Enquiry, there is an Enquiry Fee of \$3,500 + GST. An invoice for this amount will be issued to you once we receive your completed Enquiry Notification Form and Signed Customer Acceptance.

Additional costs will apply if you elect to proceed with the Detailed Enquiry Assessment, and/or with any of the additional analysis available to you.

#### (2) Please note

Once the Enquiry process has been completed, if you wish to progress your proposed connection to the Western Power network you will need to lodge with us a complete Connection Application and pay the associated Connection Application Fee. The Enquiry process and any fees or costs paid, are wholly separate from any work that Western Power may complete in the future to process a Connection Application.

With the exception of the Customer Acceptance Form, discussions with Western Power concerning your Enquiry, any proposal issued, and the content of the Enquiry Response Letter are not binding on Western Power and Western Power is not liable for any error or omission made as a reasonable and prudent person in the Enquiry Response Letter and in Enquiry discussions.

Without limiting the paragraph immediately above, to the extent permitted by law, Western Power's liability, howsoever arising, in relation to the discussions with Western Power concerning your Enquiry, the Enquiry Response Letter and any proposal issued will be limited in aggregate to the amount of the Enquiry Fee. If you intend to make a claim it must be lodged within one year of the date of issuance of the Enquiry Response Letter. Later claims are time-barred.

In preparing any Enquiry Response Letter or Enquiry Assessment Report, Western Power has relied upon the accuracy and currency of the information you provided in your Enquiry and during discussions with Western Power or otherwise known to Western Power in relation to your Enquiry Response Letter and/or Enquiry Assessment Report. You are responsible for identifying and notifying Western Power of the existence of any errors or omissions in the information provided. Any additional works arising as a result of those errors or omissions are solely at your cost and expense. You also agree to indemnify Western Power for any claims arising in connection with those errors or omissions.

The rights of either party to damages for indirect or consequential loss are hereby excluded. Neither party shall be liable to the other for any loss of profit suffered by a party or any other person.

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### Customer Acceptance

This form is to be signed and returned to Western Power.

I accept the terms and conditions of the Enquiry Notification Form outlining the scope and costs of processing my Enquiry. If I have elected to proceed with a Detailed Enquiry Assessment, I acknowledge that the terms and conditions in Appendix A will apply.

I acknowledge that Western Power will issue an invoice for \$3,500 + GST for the Enquiry Fee, and that Western Power will not commence processing my Enquiry until this invoice has been paid in full.

\_\_\_\_\_  
Signature of authorised person

\_\_\_\_\_  
Name (please print)

\_\_\_\_\_  
Position title (please print)

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

#### Links to other documents / resources you may find useful:

1) Connection Application Process

<https://westernpower.com.au/connections/new-connections#tabs3>

2) Network Capacity Mapping Tool

[www.westernpower.com.au/technical-information/calculators-tools/network-capacity-mapping-tool/](http://www.westernpower.com.au/technical-information/calculators-tools/network-capacity-mapping-tool/)

3) Annual Planning Report

<https://westernpower.com.au/about/reports-publications/?category=Annual+Planning+Report>

4) Technical Rules

[www.erawa.com.au/electricity/electricity-access/western-power-network/technical-rules](http://www.erawa.com.au/electricity/electricity-access/western-power-network/technical-rules)

5) Applications and Queuing Policy

[www.westernpower.com.au/media/1428/application-queuing-policy.pdf](http://www.westernpower.com.au/media/1428/application-queuing-policy.pdf)