# Electricity Transfer Application Form

# CMD/DSOC Request Form – Reference and Non-Reference Services

This form is to be completed by a *retailer*, on behalf of its customer, to apply for either:

1. A new♯ Contract Maximum Demand (CMD) or Declared Sent Out Capacity (DSOC) based service. For a reference service, this will be either A7, A8, A11 or B1, B2, as described in Western Power’s Price List
2. An increase♯ or decrease in CMD/DSOC level.
3. A non-CMD service for an existing CMD *connection point*.

**♯ Please supply details of any previously submitted DQA (on page 2).**

**Use the Metering Service Centre for a New Connection, Customer Transfer, Re/De-energisation or Metering requests.**

###### Processing this Request

Upon receipt of this form, for a proposed new CMD/DSOC or increase in CMD/DSOC level, Western Power will carry out studies to determine if the network is capable of operating with the increased load and will advise the Retailer if the increase is approved or if augmentation is necessary before approval. If augmentation is necessary, the *retailer* must advise the customer to complete and submit a Design Quotation Application (DQA).

**Note:** The completion and submission of this form implies that the customer's metering installation and switchboard are capable of accommodating the increased load. Western Power is not liable for any damages caused due to the increased load.

## Retailer Information\*

|  |  |  |  |
| --- | --- | --- | --- |
| Retailer Name\* |  | ID Code |  |
|  | | | |
| Requestor Name\* |  | Retailer Reference |  |
|  | | | |
| Requestor Phone\* |  | Requestor Mobile |  |

## Customer Information\*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Company Name\* |  | | | ABN | |  | |
|  | | | | | | | |
| Contact Name\* |  | | | | Position |  | |
|  | | | | | | | |
| Email address\* |  | | | | | | |
|  | | | | | | | |
| Phone\* |  | Mobile |  | | | Fax\* |  |

### Site Information\*

|  |  |  |  |
| --- | --- | --- | --- |
| Site street address\* |  | | |
|  | | | |
| Suburb\* |  | Post Code |  |
|  | | | |
| Site Contact Name\* |  | Phone\* |  |
|  | | | |
| Meter No. |  | | |

### Change Request\* – *Refer Notes 1-5 & clause 10 of AQP*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| NMI\* |  | | Proposed effective date of change\* | |  |
|  | | | | | |
| Current network service\* |  | Proposed *reference service\**  Or if *non-reference service* required describe service sought | | |  |
|  | | | | | |
| Current CMD or DSOC\* | (kVA) =       (kW) @       (pf) | | | | |
|  | | | | | |
| Proposed CMD or DSOC\* | (kVA) =       (kW) @       (pf) Refer to *technical rules* for minimum power factor | | | | |
| Details of expected load ramp up and dates (if applicable) | | | |  | |

### Site Supply Details\*

Is the supply greater than\* (select 1 of the following):

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 32 regional amps, single phase (country areas)? |  | Voltage\* |  | |
|  | | | | |
| 63 amps, single phase (metro only)? |  | | | |
|  | | | | |
| 32 amps, three phase? |  | | | |
|  | | | | |
| Are there any lots/units/dwellings requiring over 100 amps? |  | Are the consumer mains size 35mm2 or larger (in all areas)? | |  |

### Connection Details\*

|  |  |  |  |
| --- | --- | --- | --- |
| Is the connection permanent?\* |  | Supply (HV or LV)\* |  |
|  | | | |
| Connection Use?\* (Mining / Industrial / Rural / Commercial) |  | Business \* |  |

### CMD Request Form cont.

### Load Pattern\*

|  |  |  |  |
| --- | --- | --- | --- |
| How many hours does the business operate Monday to Friday?\* |  | How many hours does the business operate Saturday and Sunday?\* |  |
|  |  |  |  |
| How many days a week does the business operate?\* |  | How many weeks per year does the business operate?\* |  |

### Design and Quotation Application (DQA)\*

|  |  |  |  |
| --- | --- | --- | --- |
| Has a DQA been previously submitted that resulted in this requested CMD increase? (Yes/No)\* |  | If so, please provide the Western Power DQA reference number: |  |

### HV Supply Assets\*

|  |  |  |  |
| --- | --- | --- | --- |
| Will any new HV supply assets be installed at the site? (Yes/No)\* |  | Has a HV Submission been provided  to Western Power? |  |
| **If new HV supply assets are to be installed at the site, a HV Submission must be provided to Western Power before a CMD increase will be considered for approval.** | | | |

### Motors\*

Have new motors been installed? (Yes/No)\*  If so, please list details below:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Start** | | **Motor Size** | **Starting Device** | Motor details |
| Frequency | **Per** |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

### Disturbing Devices\*

Have new disturbing devices been installed? (Yes/No)\* If so please give details below:

|  |  |  |
| --- | --- | --- |
| Device Types | Yes/No? | **If yes, give details** |
| Power converting equipment (e.g. recifiers, inverters, degaussing equipment, variable speed motor drives, x-ray machines) |  |  |
| Arcing Devices (e.g. arc furnaces, welding equipment, discharge lamps) |  |  |
| Magnetic equipment (e.g. voltage regulating transformers, induction furnaces) |  |  |
| Power factor correction or harmonic mitigating equipment (e.g. reactors or chokes, capacitors) |  |  |

Note that in accordance with Western Power’s Applications and Queuing Policy (AQP):

### A *lodgement fee* (refer to Western Power’s Price List) may apply for a change of *reference service.*

1. For *non-reference service* requests, additional costs may apply as described in clause 7.2 of the AQP.
2. Western Power will assess this application and notify the *retailer* within 5 business days whether it accepts this application or whether a separate *Connection Application* (DQA) is required.
3. A *retailer* must have verifiable consent to submit this application on behalf of its customer.
4. Change of *reference service*: if the *retailer* has submitted more than one application for the same *connection point* within the last 12 month rolling period, then this application will be processed in accordance with clause 10.3 of the AQP.

*Words in italics are defined in the Electricity Networks Access Code 2004 and/or the AQP*

*\** Required information

**Please submit this completed application form in PDF format to** [**retailer.applications@westernpower.com.au**](mailto:retailer.applications@westernpower.com.au)

|  |  |
| --- | --- |
| **WESTERN POWER OFFICE USE ONLY** |  |
| Work Order Number: 03001293 |  |
| PicID: | N/S/C/X/F/P: |

**PicID prefix legend: N**=Node; **S**=Structure; **C**=Carrier; **X=**Cross Section; **F**=Feature; **P**=Primary Construction